
EXECUTIVE MEETING MINUTES 3/22

SUNDAY 30 OCTOBER 2022

ACKNOWLEDGEMENT OF COUNTRY

President Tabby Fudge opened the meeting with an acknowledgment and respect of the Traditional Owners, the Larrakia people, past and present, and extended that acknowledgement and respect to the Traditional Owners of the lands on which each member is meeting from.

President formally welcomed members and staff.

MEETING OPENED: 9:25AM

ATTENDEES

Tabby Fudge	President
Richelle Kent	Treasurer
Wayne Green	Barkly Regional Representative
Noela Anderson	Big Rivers Regional Representative
Natasha O'Keefe	Big Rivers Regional Representative
Tabetha Bakunowicz	Darwin Regional Representative
Lauren Winter	Central Regional Representative
Michelle Parker	Executive Officer

APOLOGIES

Noel Carpenter	East Arnhem Regional Representative
Fred Richardson	Invited Member
Tanya McKenna	Vice President & Top End Representative

1. MINUTES

Motion: That the minutes of 4 June 2022 Executive meeting are accepted as true and correct.

Moved: Richelle Kent

Seconded: Lauren Winter

CARRIED

2. BUSINESS ARISING

ACTION 1: SET UP MEETING WITH PRESIDENT AND DR DAMIEN HOWARD PLANNING NDIS ADVOCACY & MEET WITH AUSTRALIAN EDUCATION UNION NT PRESIDENT MICHELLE AYERS	Actioned – Phone calls to Dr Damien Howard and request for availability on 24/06/2022 & 13/07/2022
ACTION 2: PRESIDENT TO MEET WITH MEMBER FOR LINGIARI, MARION SCRYMGOUR FOR NDIS ADVOCACY - DR DAMIEN HOWARD AVAILABLE TO JOIN THIS MEETING	Completed – Letter sent to Member for Lingiari 11/10/2022
ACTION 3: DR DAMIEN HOWARD TO SEND THROUGH MORE INFORMATION AROUND AUDITORY PROCESSING TO BE DISTRIBUTED TO EXECUTIVE TEAM	Actioned – Phone calls to Dr Damien Howard and request for information to be emailed 24/06/2022 & 13/07/2022 awaiting response
ACTION 4: GAVIN MORRIS TO SEND THROUGH CATHOLIC HANDBOOK FOR REFERENCE OF STUDENT INCLUSION	Completed - Emailed to Executive Team 05/06/2022
ACTION 5: SET UP MEETING WITH MINISTER FOR HEALTH TO DISCUSS HEARING LOSS IN STUDENTS	Completed – Letter sent to Minister for Health 11
ACTION 6: EO TO LIAISE WITH NOELA ANDERSON TO ORGANISE MICROSOFT TEAMS REGIONAL COUNCIL MEETING FOR BIG RIVERS	Actioned and ongoing support for Teams meetings. AGM and General Meeting 4 will be face to face in Katherine on 26 Oct.
ACTION 7: EO TO PRODUCE 'MEET YOUR REGIONAL REPRESENTATIVE' POSTERS FOR DISTRIBUTION TO REGIONAL REPRESENTATIVE'S REMOTE SCHOOLS	Big Rivers was completed earlier in the year. All other remote regions were actioned following Regional AGM's in Sep/Oct 2022.
ACTION 8: EO TO WRITE TO THE EO OF NTBOS TO ASCERTAIN WHAT INFORMATION MAY BE MADE AVAILABLE TO NTCOGSO EXECUTIVE MEETINGS OTHER THAN THE PUBLISHED MINUTES	Actioned – Awaiting response.

Moved: Richelle Kent

Seconded: Lauren Winter

CARRIED

3. REPORTS

3.1 PRESIDENT REPORT

Executive noted the President's report.

Moved: Tabetha Bakunowicz

Seconded: Lauren Winter

CARRIED

3.2 TREASURER REPORT

3.2.1 TREASURER REPORT

3.2.2 BALANCE SHEET – TO 30 SEPTEMBER 2022

3.2.3 PROFIT AND LOSS – TO 30 SEPTEMBER 2022

Treasurer Richelle Kent presented the Treasurer report and financial statements.

Executive noted the Treasurer report.

Moved: Tabettha Bakunowicz

Seconded: Tabby Fudge

CARRIED

3.3 CORPORATE REPORT

Executive noted the Corporate report.

ACTION 1: STRATEGIC PLAN - EXECUTIVE MEMBERS TO CONSIDER FOCUS POINTS FOR EACH GOAL IN PREPARATION FOR DECEMBER MEETING.

Moved: Tabettha Bakunowicz

Seconded: Richelle Kent

CARRIED

3.4 CORRESPONDENCE WORTH NOTING

Correspondence noted by Executive.

3.5 REGIONAL REPORTS

3.5.1 BARKLY

Executive noted nil report for Barkly Region.

3.5.2 BIG RIVERS

Executive noted nil report for Big Rivers Region.

3.5.3 CENTRAL

Executive noted the report for Central Region.

3.5.4 DARWIN

Executive noted nil report for Darwin Region.

3.5.5 EAST ARNHEM

Executive noted the report for East Arnhem Region.

3.5.6 TOP END

Executive noted the report for Top End Region.

3.5.7 TEACHER REGISTRATION BOARD REPORT

Executive noted the re-appointment of Marisa Boscato as NTCOGSO representative for the term of 10 October 2022 – 10 October 2026.

ACTION 2: PRESIDENT TO CONTACT MARISA BOSCATO TO DISCUSS PROVISION OF:
- SUMMARY OF THE WORK OF THE TRB – BY DATES TO BE PROVIDED
- A SCHEDULE OF MEETINGS WITH THE PRESIDENT PRIOR TO TRB MEETINGS

Moved: Tabetha Bakunowicz

Seconded: Lauren Winter

CARRIED

3.6 NT BOARD OF STUDIES REPORT

Executive noted the NTBOS Meeting Agenda 12 August 2022.

3.7 NT COGSO/DOE REPORT

The following report information was provided in the meeting papers:

3.7.1 SCHOOL EDUCATION ADVISORY GROUP (SEAG)

1. MEETING SCHEDULE:
27 JULY 2022

21 OCTOBER 2022

NEXT MEETING: TBC
2. AGENDA | MEETING 27 JULY
3. AGENDA | MEETING 21 OCT

3.7.2 NTCOGSO / CHIEF EXECUTIVE

1. MEETING SCHEDULE:
07 JUNE 2022

17 JUNE 2022

NEXT MEETING: 10 NOVEMBER 2022
2. ATTACHMENT | SCHOOL RESOURCING FUND POLICY
3. MEETING MINUTES | 07 JUNE 2022

Executive noted the NT COGSO/DoE Report.

3.8 NT COGSO/MINISTER REPORT

The following schedule was provided in the meeting papers:

1. MEETING SCHEDULE:
03 AUGUST 2022
16 SEPTEMBER 2022 – DEFERRED BY NTCOGSO
NEXT MEETING: 15 NOVEMBER 2022

Executive noted the NT COGSO/Minister meeting dates.

2. GENERAL BUSINESS

4.1 EXECUTIVE MEMBERS _ INDUCTION NEW MEMBERS

Executive Officer advised an Induction session for new members will be held and all members welcome to attend. Intention is for an online session early February 2023.

4.2 EXECUTIVE MEMBERS - ROLES AND EXPECTATIONS

Executive Officer suggested preparation of a member's role and expectations based on feedback received. Wayne Green provided an example from a local organisation.

4.1 FULL COUNCIL MOTIONS 2021 – NEXT ACTIONS

Executive discussed the Motions Update provided by the Department in October, with particular focus on the Motions considered by the Department as Closed or Completed. The following actions were agreed.

Motion 1.11/2021 - All Staffing Oncosts Funded Centrally

“THAT NTCOGSO request that the Northern Territory Government and Department of Education remove from school budgets, additional costs above salary associated with the accrual of long service, maternity/parental leave and extended personal leave and fund these from the departments centrally funded cost centre. Currently individual schools suffer the burden of paying the on-costs for this leave.”

ACTION 3: PRESIDENT TO WRITE TO CHIEF EXECUTIVE REQUESTING INFORMATION ON WHY CENTRAL BUDGET IS NOT FUNDING RELIEF STAFF, INCLUDING THEIR ON COSTS.

Motion 1.12/2021 - Funding for Water Audits

“THAT NTCOGSO request the Northern Territory Government commit to;
1. Funding for Water Audits (Water Use Health Check), including funding for the implementation of findings, for every government school in the NT with no reduction to fixed costs funding in the School Resourcing Model (SRM).

2. Resultant savings to be retained by schools with the same commitment from the Northern Territory Government as for the Solar in Schools program (no reduction to fixed costs funding for power).”

ACTION 4: EXECUTIVE OFFICER TO ARRANGE ONLINE (MICROSOFT TEAMS) MEETING WITH PRESIDENT AND POWER & WATER TO DISCUSS OPTIONS.

Motion 1.10/2021 Road Safety;

“THAT NTCOGSO advocate for the Department of Education to provide leadership and coordination to address traffic related safety issues around Territory schools. That the Department establish a working group, develop policy and provide adequate resources.”

ACTION 5:

1. NTCOGSO TO OBTAIN ANY NATIONAL GUIDELINES FOR SCHOOL ROAD SAFETY TO DISCUSS AT DECEMBER EXECUTIVE MEETING.
 2. NORTHERN TERRITORY ROAD SAFETY GUIDELINES – FOLLOW UP WITH DOE ON WHERE THE DEVELOPMENT OF THESE IS UP TO.
 3. NOELA AND NATASHA TO PROVIDE PHOTOS OF THE SPEED MITIGATION AROUND BORROLOOLA SCHOOL.
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Motion 2.2/2021 Female to Female Aggression;

“THAT NTCOGSO request that the Department of Education and Territory Families provide expert in-kind support (and if necessary, seek external expertise) and co-fund appropriate resources for Darwin Middle School to codesign, pilot and evaluate, an evidence-informed school-based framework, policy and corresponding curriculum to address increasing rates of female-to-female aggression and violence between students. Additionally, with a view to expand to all government schools across the Northern Territory”

ACTION 6:

1. PRESIDENT TO WRITE TO NOELENE ARMSTRONG AND PROVIDE A COPY OF THE RESPONSE FROM THE DEPARTMENT WHICH IS CONSIDERED COMPLETED. REQUEST ANY FEEDBACK FROM NOELENE.
 2. PRESIDENT TO WRITE TO CHIEF EXECUTIVE REQUESTING DATA FOR PROGRAMS, SCHOOL SURVEY OUTCOMES
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Motion 2.6/2021 Education Infrastructure Budget

“THAT NTCOGSO requests the Northern Territory Government commit to a significant increase of at least 60% in the 2021/2022 Education Infrastructure Budget effective year on year from 2022-202 until every government school meets current building standards including every general learning area and facilities.”

ACTION 7:

1. WAYNE GREEN REQUESTED FOLLOW UP FOR THE BUILDING BETTER SCHOOLS UPDATE.
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2. WAS AIR QUALITY TESTING COMPLETED IN NT SCHOOLS AND WHAT WERE THE RESULTS?

Members enquired as to whether there are guidelines for the proposed federal capital funding.

ACTION 8: EXECUTIVE OFFICER TO FOLLOW UP AND ADVISE.

4.2 MOTIONS 2022 – NEXT ACTIONS

Motions to be tabled at the upcoming CE and Minister meetings for discussion.

ACTION 9:

1. **PRESIDENT TO ADVISE ON 2022 MOTION DISCUSSIONS AT CE AND MIN MEETINGS.**
 2. **MEMBERS TO PLAN NEXT STEPS AT DECEMBER 2022 MEETING.**
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4.5 COGSO POLICY DOCUMENT – REVIEW

[HTTPS://WWW.NTCOGSO.ORG.AU/ABOUT-US/CONSTITUTION-POLICY](https://www.ntcogso.org.au/about-us/constitution-policy)

Executive Officer recommended the assigning the project review to Executive Coordinator and for a draft to be developed for the June 2023 Executive Meeting. Executive Officer will assist with this project work also.

4.6 SETTING OF EXECUTIVE MEETING DATES 2023

- FORMAL (4 PER YEAR)
- TELECONFERENCES

Meeting Closed: 12:37 PM
