
EXECUTIVE MEETING MINUTES 1/23

SATURDAY 18 MARCH 2023

ACKNOWLEDGEMENT OF COUNTRY

Acting President Tanya McKenna opened the meeting with an Acknowledgment of Country, paying respect to the Traditional Owners, the Larrakia people, past and present, and extended that acknowledgement and respect to the Traditional Owners of the lands on which each member is meeting from.

Acting President formally welcomed members and staff.

MEETING OPENED: 9:00AM

ATTENDEES

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| Tanya McKenna | Vice President & Top End Representative |
| Richelle Kent | Treasurer |
| Wayne Green | Barkly Regional Representative |
| Natasha O'Keefe | Big Rivers Regional Representative |
| Noela Anderson | Big Rivers Regional Representative |
| Lauren Winter | Central Regional Representative |
| Tabetha Bakunowicz | Darwin Regional Representative |
| Noel Carpenter | East Arnhem Regional Representative |
| Fred Richardson | Invited Member |
| Michelle Parker | Executive Officer |
| Annabel Fletcher | Executive Coordinator |

APOLOGIES

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| Tabby Fudge | President |
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INDUCTION PRESENTATION

Executive Members received an Induction Presentation from the Executive Officer, highlighting:

ASSOCIATIONS ACT 2003 (NT)
ASSOCIATIONS (MODEL CONSTITUTION) REGULATIONS 2004
NTCOGSO CONSTITUTION
NTCOGSO POLICY

1. MINUTES

Motion: That the minutes of 3 December 2022 Executive meeting are accepted as true and correct.

Moved: Wayne Green

Seconded: Noel Carpenter

CARRIED

2. BUSINESS ARISING

Action Items from Executive Meeting 03 December 2022

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| <p>ACTION 1: EXECUTIVE OFFICER TO SEND FRED RICHARDSON NTCOGSO'S ADVOCACY WORK ON HEARING LOSS TO ASSIST FRED IN A CONVERSATION WITH A LOCAL AUDIOLOGT. PARTICULARLY, REGARDING DATA ON UNILATERAL LOSS AND AIHW'S DEFINITIONS FOR HEARING LOSS.</p> | <p>Completed. May require rewording.</p> <p>Data and links provided 18/19 March meeting.</p> <p>https://healthandjusticejournal.biomedcentral.com/articles/10.1186/s40352-019-0097-6</p> <p>Hearing and justice: The link between hearing impairment in early childhood and youth offending in Aboriginal children living in remote communities of the Northern Territory</p> |
| <p>ACTION 2: PRESIDENT TO WRITE TO MINISTER FOR INFRASTRUCTURE REQUESTING THE DEPARTMENT PLACE A LEVEL OF URGENCY ON FINALISING THE PROVISION OF SCHOOL TRANSPORT FOR STUDENTS AT TENNANT CREEK PRIMARY AND HIGH SCHOOLS.</p> | <p>05 Dec 2022 - Correspondence sent.</p> <p>Placed on agenda under Business Arising at Minister meeting 22 February.</p> <p>Request for an update emailed to Min. Ed Advisor 28 February.</p> <p>22 February Minister meeting – Min office to follow up and update.</p> <p>13 March – Min office advised tender underway and will provide a DIPL update when received.</p> |
| <p>ACTION 3: PRESIDENT TO DISCUSS NATIONAL HARMONISATION OF TEACHER REGISTRATIONS WITH MINISTER AT MEETING 7 DEC.</p> | <p>Completed.</p> <p>Placed on December Meeting agenda and discussed. State/Territory Mins are in initial conversations.</p> |
| <p>MOTION 1.2/2022 - DEPARTMENT OF EDUCATION – COMMUNICATIONS ON CORPORATE STAFF AND PROGRAMS</p> <p>ACTION 4: EXECUTIVE TO FORMALLY WRITE TO DEPARTMENT OF EDUCATION TO REQUEST COMMUNICATIONS ONLINE FOR PRINCIPALS AND</p> | <p>Completed.</p> <p>28 Feb 2023 - Correspondence sent.</p> |

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| <p>SRB'S - DOE STAFF CONTACTS FOR ALL ROLES AND RESPONSIBILITIES OF DOE CORPORATE AND ASSOCIATED PROGRAMS.</p> | |
| <p>MOTION 2.1/2022 - REMOTE TEACHER HOUSING – REVIEW OF DOMESTIC FURNITURE STANDARD:</p> <p>ACTION 5: EXECUTIVE TO FORMALLY WRITE TO AUSTRALIAN EDUCATION UNION (NT) TO DISCUSS WITH THE VIEW OF WORKING WITH THEM ON ADVOCACY.</p> | <p>Completed.</p> <p>28 Feb 2023 - Correspondence sent.</p> |
| <p>MOTION 2.2/2022 - INFORMATION FOR FAMILIES ON ELECTRONIC SMOKING AND E-CIGARETTES:</p> <p>ACTION 6: PRESIDENT TO DISCUSS AT MINISTER FOR EDUCATION MEETING 7 DEC. EXECUTIVE TO FORMALLY WRITE TO MINISTER FOR HEALTH AND MINISTER FOR EDUCATION.</p> | <p>Placed on 07 December & 22 February Minister Meeting agendas.</p> <p>The Health Ministers Meeting (HMM) was held 24 Feb and Minister for Health, Natasha Fyles was attending.</p> <p>Received advice Minister is meeting with National Cabinet to discuss a national campaign.</p> <p>https://www.health.gov.au/resources/publications/health-ministers-meeting-communicue-24-february-2023</p> <p>Note: Ongoing and frequent discussions on this motion is occurring.</p> |
| <p>MOTION 2.3/2022 - PROVISION OF FINANCIAL GOVERNANCE TRAINING:</p> <p>ACTION 7: EXECUTIVE TO FORMALLY WRITE TO DEPUTY CHIEF EXECUTIVE AGENCY SERVICES, SUSAN BOWDEN TO REQUEST THE PROVISION OF FINANCIAL TRAINING TO SCHOOL REPRESENTATIVE BODIES.</p> | <p>Completed.</p> <p>28 February 2023 - Correspondence sent.</p> <p>10 March 2023 – Email received from Dep CE with proposed meeting dates.</p> <p>24 March – meeting scheduled.</p> |
| <p>MOTION 2.4/2022 - NTCOGSO OPERATIONAL FUNDING AGREEMENT</p> <p>ACTION 8: EXECUTIVE OFFICER WILL PREPARE DATA AND ORGANISATIONAL POSITION WITH NEGOTIATIONS TO COMMENCE EARLY SEMESTER 2, 2023.</p> | <p>Commencing start of term 3, 2023</p> |
| <p>MOTION 2.5/2022 - MINISTERIAL GUIDELINES – AMEND TEACHER MEMBER DEFINITION</p> <p>ACTION 9: EXECUTIVE REQUESTED THIS MOTION FORM PART OF NTCOGSO'S FEEDBACK TO THE DEPARTMENT'S ICAC PROGRAM MANAGEMENT COMMITTEE. THIS WILL BE IN ADDITION TO OTHER NT EDUCATION ACT (2015), PART 6 'PARENT AND COMMUNITY INVOLVEMENT IN GOVERNMENT</p> | <p>NFA</p> <p>EO advises ICAC Program Management Committee TOR's relate to the ICAC recommendation in the Milingimbi Principal Report July 2021</p> <p>EO recommends raising when Education Act and Guidelines are updated next.</p> |

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| <p>SCHOOLS' AMENDMENT RECOMMENDATIONS.</p> | <p>10 March 2023 - EO followed up with Director ICAC Program Quality Standards and Regulation on any legislative review work. Dept commencing to review, particularly Parts 6 & 7.</p> <p>Review officer is Tanya Salabay, Director School Review and Operational Policy Quality Standards and Regulation.</p> <p>17 March 2023 – meeting scheduled with Tanya Salabay and NTCOGSO EO and Project Manager.</p> <p>Meeting to discuss AGM support, School Rep Body Guidelines, and legislative review.</p> |
| <p>MOTION 2.6/2022 – TAMINMIN COLLEGE, BUSINESS PLAN DEVELOPMENT</p> <p>ACTION 10: EXECUTIVE OFFICER TO CONTACT HAYLEY GREEN, DIRECTOR, OFFICE OF THE CHIEF EXECUTIVE, IN FOLLOW UP TO THE MOTION DISCUSSED AT CE MEETING 11 NOVEMBER.</p> | <p>Completed.</p> <p>03 Dec 2022 - Followed up via email.</p> <p>Discussion at CE meeting was regarding a template for a Business Plan.</p> <p>28 Feb 2023 - Follow up email sent.</p> <p>28 Feb 2023 – Email response received from Hayley Green, Director, Office of the Chief Executive. Discussion to be undertaken with School Board 2023.</p> |
| <p>MOTION 2.7/2022 – AMENDMENTS TO THE DEPARTMENT OF EDUCATION COMPLAINTS MANAGEMENT POLICY AND GUIDELINES</p> <p>ACTION 11: PRESIDENT TO PLACE THIS ON NEXT CHIEF EXECUTIVE MEETING AGENDA FOR DISCUSSION.</p> | <p>Completed.</p> <p>Next CE COGSO meeting scheduled 14 March. Motion placed on agenda.</p> <p>14 March meeting – the department is revising the Complaints Management guidelines.</p> |
| <p>AUSTRALIAN BUDGET OCTOBER 2022/23 SCHOOLS UPGRADE FUND</p> <p>ACTION 12: EXECUTIVE OFFICER TO ENQUIRE ON NT SCHOOLS INCLUDED IN THE AUSTRALIAN GOVERNMENT SCHOOLS UPGRADE FUND - TARGETED ROUND.</p> | <p>Completed.</p> <p>07 Dec 22 - Requested information at Minister Meeting.</p> <p>Two schools in Federal seat of Solomon received Targeted funding.</p> <p>Bakewell – \$400,000 in Bakewell Primary School to construct a new carpark and kiss-and-go area.</p> <p>Wagaman – \$30,000 for shade structures</p> |

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| | for playground equipment. Nil schools in Lingiari. |
| NAMING OF NTG SCHOOLS AND PLACES IN SCHOOLS ACTION 13: EXECUTIVE OFFICER TO SUBMIT FEEDBACK TO THE DEPARTMENT BY MONDAY 05 DECEMBER. | Completed. 03 Dec 2022 - Feedback submitted. |
| ROAD SAFETY MOTION 2021 – DEPARTMENT OF EDUCATION COMMS ACTION 14: EXECUTIVE OFFICER TO CONFIRM LIST OF SCHOOL ROADS PROVIDED BY DOE ARE NTG ROADS ONLY. ALL OTHER ROADS WOULD BE LOCAL GOVERNMENT RESPONSIBILITY. | Completed. Confirmed all roads in document are NTG responsibility. |
| ROAD SAFETY MOTION 2021 – DEPARTMENT OF EDUCATION COMMS ACTION 15: EXECUTIVE OFFICER TO REQUEST FROM DOE THE INSTRUCTIONS FOR REPORTING ROAD MAINTENANCE FOR EACH LOCAL GOVERNMENT. | Completed. Refer to attachment following: Note: Several regions have: <ul style="list-style-type: none"> ○ local government-controlled roads. ○ NTG roads. ○ community-controlled roads. It's best for schools with road concerns to ring their regional council first to enquire who controls their school roads. |

Action Items from Executive Meeting 30 October 2022

(UPDATE ON ITEMS COMPLETED SINCE 03 DECEMBER MEETING OR IN PROGRESS)

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| ACTION 3: PRESIDENT TO WRITE TO CHIEF EXECUTIVE REQUESTING INFORMATION ON WHY CENTRAL BUDGET IS NOT FUNDING RELIEF STAFF, INCLUDING THEIR ON COSTS. | In progress. To be placed on the agenda for 24 March 2023 with Dep CE, Susan Bowden. |
| ACTION 4: EXECUTIVE OFFICER TO ARRANGE ONLINE (MICROSOFT TEAMS) MEETING WITH PRESIDENT AND POWER & WATER TO DISCUSS OPTIONS. | In progress. 'Opportunities to assist schools across reduce their water usage' email received from PWC on 3 February date. Circulated to SRB members. Meeting to be re-scheduled by Executive Officer including; <ul style="list-style-type: none"> ○ Elise Walding, Minister Ed Advisor ○ Joel Spry, Water Demand Manager ○ Patrick Gray, Water Demand Project Coord ○ Michelle Parker, Executive Officer |
| ACTION 5: MOTION 1.10/2021 ROAD SAFETY; | Completed. No National Road Safety Guidelines for |

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| <p>NTCOGSO TO OBTAIN ANY NATIONAL GUIDELINES FOR SCHOOL ROAD SAFETY TO DISCUSS AT DECEMBER EXECUTIVE MEETING.</p> <p>NORTHERN TERRITORY ROAD SAFETY GUIDELINES – FOLLOW UP WITH DOE ON WHERE THE DEVELOPMENT OF THESE IS UP TO.</p> | <p>Schools.</p> <p>Road Safety Resources:</p> <p>A) https://austroads.com.au/publications/road-safety/ap-r612-20</p> <p>NATIONAL ROAD SAFETY STRATEGY 2021-30:</p> <hr/> <p>https://www.roadsafety.gov.au/nrss</p> <p>B) https://austroads.com.au/safety-and-design/road-safety/guide-to-road-safety</p> <p>In Progress:</p> <p>DoE advise DIPL is working on the Road Safety Guidelines and anticipate that they should be completed and approved by the end of Term 1, 2023.</p> <p>Executive Officer contacted DoE to request follow up on the Guidelines. Response received 5 Dec stating DoE have emailed DIPL to get more info on timeframes and if Guidelines will be circulated for feedbacks.</p> <p>28 February placed item on CE meeting agenda for 13 March.</p> <p>13 March CE Meeting: Update provided. DoE have followed up with DIPL who confirmed consultation will be undertaken and work is ongoing with the draft guidelines.</p> |
| <p>ACTION 6: MOTION 2.2/2021 FEMALE TO FEMALE AGGRESSION;</p> <p>1. PRESIDENT TO WRITE TO NOELENE ARMSTRONG AND PROVIDE A COPY OF THE RESPONSE FROM THE DEPARTMENT WHICH IS CONSIDERED COMPLETED. REQUEST ANY FEEDBACK FROM NOELENE.</p> <p>2. PRESIDENT TO WRITE TO CHIEF EXECUTIVE REQUESTING DATA FOR PROGRAMS, SCHOOL SURVEY OUTCOMES</p> | <p>In progress.</p> |
| <p>ACTION 7: MOTION 2.6/2021 EDUCATION INFRASTRUCTURE BUDGET</p> <hr/> <p>WAYNE GREEN REQUESTED FOLLOW UP ON THE BUILDING BETTER SCHOOLS UPDATE.</p> | <p>1. Completed.</p> <p>Added to Minister meeting agenda 7 December.</p> <p>As at 31 Jan 2023, 148 NT Government schools have BBS projects either</p> |

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| | <p>completed or underway. Since the program commenced:</p> <ul style="list-style-type: none"> ○ 129 have completed works ○ 12 have construction contracts in place ○ 7 are in either tender or final planning stages. |
| <p>WAS AIR QUALITY TESTING COMPLETED IN NT SCHOOLS AND WHAT WERE THE RESULTS?</p> | |
| | <p>In progress. Initially to be added to CE agenda 14 March. Agenda full and moved to May agenda.</p> |

Motion: That the Business Arising of 3 December 2022 are accepted as true and correct.

Moved: Fred Richardson

Seconded: Lauren Winter

CARRIED

4.1 FULL COUNCIL MOTIONS 2021 – NEXT ACTIONS

Executive discussed the work on the 2021 motions to date.

1.1 Year Level Funding Disparity

“THAT NTCOGSO request that the Department of Education review the disparity between the Middle and Senior School Year level weighting in the school resourcing model that creates a differential in funding between middle and senior schools, significantly in the favour of senior schools.

Further that the Department of Education increases the year level weighting of middle schools in line with senior schools so that middle schools can support the delivery of quality education and social and emotional development during early adolescence with the objective of achieving better engagement during middle school and more transitions supporting the completion of senior school.”

Summary Note: Awaiting secondary education review being undertaken in 2023.

1.3 Access to School Counsellors

“THAT NTCOGSO requests the Department of Education to ensure access to School Counsellors for all remote and regional schools. At present when Mataranka School has requested Counsellor services, we have been told none are available and referred to Headspace. Headspace only operates for 12 years and older and thus, a vulnerable cohort are going without desperately needed services.”

Barkly Regional Representative advised there is currently no School Counsellor in the Barkly region.

ACTION: PRESIDENT TO REQUEST THE DEPARTMENT OF EDUCATION PLACE COUNSELLORS IN THE BARKLY REGION AS A MATTER OF URGENCY.

1.4 Corporate SwAN Support for Regional and Remote Schools

“THAT NTCOGSO requests the Department of Education to provide more specific and tangible support to small regional and remote schools for Students with Additional Needs.”

Summary Note: Awaiting the DoE review on developing a funding model for students with disability being undertaken in 2023.

1.5 Principal Reclassifications and School Budgets

“THAT NTCOGSO thanks DoE for recognising our Teaching Principals and the resulting pay increase under the current review process. That NTCOGSO monitors and advocates to DoE that this pay increase will not be funded from the school's budget.”

Summary Note: NT COGSO considers this motion closed, however, maintains a watching brief.

MOTION CLOSED

1.6 Alice Springs Teacher Housing

“That NTCOGSO advocates to the Department of Education & Minister for Education Lauren Moss to secure teacher housing in Alice Springs to attract and retain interstate candidates to meet current teaching staff shortfalls in Alice Springs.”

Sep 2022 DoE Update: *“The Northern Territory Government acknowledges there are critical hard-to-fill roles, such as teachers, in urban locations where attraction is impacted by housing shortages.*

To address this, in conjunction with Investment Territory, a development plan is underway for urban locations including Alice Springs and Katherine.

The Department of Education will commit to an appropriate number of dwellings with guaranteed head leases. This will improve availability of properties with the correct configuration of 2 and 3 bedrooms available to workforce on appointment to these urban locations.”

Summary Note: NT COGSO considers this motion a watching brief.

NTCOGSO IS SEEKING AN UPDATE FROM THE DEPARTMENT ON THE ABOVE DEVELOPMENT PLAN

1.7 Redirect SwAN Funding

“THAT NTCOGSO requests the Department of Education & Minister for Education Lauren Moss to review the current funding model for Students with Additional Needs (SwAN). Request that funds are distributed to schools based on their population of identified students with additional needs and/or educationally, socially or emotionally vulnerable students, so that funds are reaching students most in need.”

Summary Note: Awaiting the DoE review on developing a funding model for students with disability being undertaken in 2023.

1.8 Swimming and Life Saving Program

“THAT NTCOGSO requests the Department of Education & Minister for Education Lauren Moss to implement a comprehensive Swimming and Life Saving program for students in Transition to Year 10, funded by the Northern Territory Government. Territorian students are falling significantly behind National benchmarks.”

DEC22 NTCOGSO / CE Meeting: NTCOGSO and CE agreed to close the motion due to insufficient data and no response from Royal Lifesaving.

Summary Note: NT COGSO considers this motion closed.

MOTION CLOSED

1.9 Parent Engagement Policy and Guidelines

“THAT NTCOGSO requests the Department of Education to develop policy/guidelines to:

- 1. Improve parent engagement and inclusion in schools.*
- 2. Improve community engagement in schools from preschool onwards.”*

SEP22 The Department of Education commenced implementation planning for the Education Engagement Strategy.

Goal 1 of the Strategy: Education is a partnership, aims to provide opportunities for families and education services to work together to ensure all children and young people get the best start to learning and they are supported and encouraged to continue their learning journey.

Summary note: Awaiting DoE policies from the consultations held Sep and Oct 2022.

1.10 School Road Safety

“THAT NTCOGSO advocate for the Department of Education to provide leadership and coordination to address traffic related safety issues around Territory schools. That the Department establish a working group, develop policy and provide adequate resources.”

Summary note: March 2023 - Department of Education followed up with DIPL, who confirmed consultation will be undertaken and work is ongoing with the draft guidelines.

Awaiting response from DoE | DIPL – NT Road Safety Guidelines.

1.11 All Staffing Oncosts Funded Centrally

“THAT NTCOGSO request that the Northern Territory Government and Department of Education remove from school budgets, additional costs above salary associated with the accrual of long service, maternity/parental leave and extended personal leave and fund these from the departments centrally funded cost centre. Currently individual schools suffer the burden of paying the on-costs for this leave.”

Summary note: Department of Education considers this motion closed.

NTCOGSO position is that all staff oncosts should be funded from the central cost code and not schools.

1.12 Funding for Water Audits

“THAT NTCOGSO request the Northern Territory Government commit to;

- 1. Funding for Water Audits (Water Use Health Check), including funding for the implementation of findings, for every government school in the NT with no reduction to fixed costs funding in the School Resourcing Model (SRM).*
- 2. Resultant savings to be retained by schools with the same commitment from the Northern Territory Government as for the Solar in Schools program (no reduction to fixed costs funding for power).”*

Summary note: NTCOGSO scheduling meeting with Power and Water to discuss programs.

1.13 Funding for Students with Additional needs

“THAT NTCOGSO request that the Department of Education target funding for students with additional needs so that students with a supplementary or QDTP classification under the NCCD also attract individual funding to support their individual needs.”

Summary Note: Awaiting the review to develop a funding model for students with disability being undertaken in 2023.

2.1 School Road Safety Audit

“THAT NTCOGSO request the Department of Education complete Road Safety Audits for all Northern Territory Schools, with the audit report to inform improvements to a school road management campaign. Road Safety Audits are to be completed at peak periods and take into consideration student safety, car parking, road congestion, traffic/ pedestrian management, bike and bus routes.”

Summary Note: September 2022 Update from Department of Education: As the majority of NT government schools are located on roads that are not managed by the NT Government, schools are advised to engage their local council to get assistance with solutions to road issues surrounding their schools e.g. improved signage and parking etc. Communications have been developed for principals, school representative bodies (councils/boards) and NT COGSO which includes maps of NT Government owned roads and contacts for local councils responsible for non-government roads.

"Schools can liaise with the road owner in order to organise a road safety audit."

The Department advises this motion closed.

2.2 Resourcing for Female-to-Female Aggression

“THAT NTCOGSO request that the Department of Education and Territory Families provide expert in-kind support (and if necessary, seek external expertise) and co-fund appropriate resources for Darwin Middle School to codesign, pilot and evaluate, an evidence-informed school-based framework, policy and corresponding curriculum to address increasing rates of female-to-female aggression and violence between students. Additionally, with a view to expand to all government schools across the Northern Territory”.

Summary Note: The Department considers the motion closed.

NTCOGSO in contact with Darwin Middle School Board to discuss.

2.3 School Based Police Program Publications

“THAT NTCOGSO request the Department of Education and NT Police jointly develop a publication for dissemination to NT Government school staff, parents, families and students which reflects the operation of the NT School Based Police (SBP) program including (but not limited to):

- *The NT SBP program’s background,*
- *Aims, objectives, and rationale for the SBP program,*
- *Included activities and responsibilities,*
- *Excluded activities and responsibilities,*
- *Expected outcomes, methods to measure outcomes and how outcomes will be communicated to the public*
- *Contact details for enquiries, feedback, and complaints in relation to the SBP program,*
- *Clearly articulated role boundaries and responsibilities, particularly between SBP, NT Government schools and NT Police more broadly. It is requested that the publication provide clarity about processes, role boundaries, responsibilities, and the protocols for communication between NT Government schools, SBP, broader NT Police and parents/carers, in relation to incidents or potential offences involving students at school, such as assault.”*

September 2022: Department of Education advised "Version 1.0 School Based Police Program Operational Guidelines was approved by the Police in Schools Management Committee in May 2022 and made available to the 13 participating schools through the School Based Police Program Consultative Group at the beginning of June 2022.

The Management Committee asked that a review of the Guidelines commence in June 2023 with the aim of releasing an update prior to the commencement of the 2024 school year.

NT COGSO were included in the development consultation process through the School Based Police Program Consultative Group. NT COGSO did not provide any specific feedback. The Operational Guidelines respond to the recommendations in the 2019 School Based Police Program Review and address the program elements requested by NT COGSO.”

October 2022: Department of Education advised "Audience-specific information aimed at parents and students in relation to broader NT Police activities in NT Government Schools was published on the department's external facing website 5 October 2022.”

<https://education.nt.gov.au/policies/health-safety/police-in-nt-government-schools>

Summary Note: NTCOGSO is awaiting the commencement of the review of the School Based Police Program Operational Guidelines in June 2023.

2.5 ‘Effective Enrolment’ terminology

“THAT NTCOGSO request the Minister for Education change the terminology of ‘Effective Enrolment’ when calculating school budget funding based on student numbers. The funding calculation of student numbers for school budgets is based on attendance not enrolment and replacement terminology should reflect the word attendance, until funding is actually based on enrolment.”

Summary Note: Awaiting the review to develop a funding model based on enrolment.

Executive Officer sought update on 15 March from the Department as they had advised in October 2022 that “the recommendations were expected to be released end of 2022.”

2.6 Education Infrastructure Budget

“THAT NTCOGSO requests the Northern Territory Government commit to a significant increase of at least 60% in the 2021/2022 Education Infrastructure Budget effective year on year from 2022-2023 until every government school meets current building standards including every general learning area and facilities.”

Summary Note: **Department advised this motion is considered closed.**

NTCOGSO to maintain advocacy with the NTG.

4.2 FULL COUNCIL MOTIONS 2022 – NEXT ACTIONS

Executive discussed the work on the 2022 motions to date and agreed on the following actions:

Motion 1.1/2022 - Larrakeyah Preschool Stage 1

“THAT NTCOGSO advocate to the Minister for Education and the Department of Education for Stage 1 of the Larrakeyah Master Plan to be constructed in the immediate future to enable all children that reside in the Primary Catchment Area for the Larrakeyah Primary School to be able to attend their local Pre School.”

Summary Note: Executive determined this motion closed as the Department of Education is in direct discussion with the school, the school rep body, particularly, the Chair.

MOTION CLOSED

Motion 1.2/2022 - Department of Education – Communications on Corporate staff and programs

“THAT NTCOGSO requests from the Department of Education (DoE) and Minister for Education, Eva Lawler, a commitment to communicate online via a live website to all Principals and School Representative Bodies, the designated DoE staff contacts for all roles and responsibilities of DoE corporate and associated programs.”

Summary Note: 28 February, Executive formally wrote to Chief Executive and Minister for Education.

Awaiting response from Chief Executive, Department of Education.

Motion 2.1/2022 - Remote Teacher Housing – Review of Domestic Furniture Standard

“THAT NTCOGSO advocate for a review of the Domestic Furniture Standard for DoE Government Employee Housing (GEH) for remote teacher housing by the Department of Education to support the purchase of adequate furnishings for the wellbeing and safety of remote staff. The Policy and Guidelines must include a review cycle to reflect current market values”.

Summary Note: 28 February, Executive formally wrote to President of AEUNT requesting collaboration as this motion is more suited to the work of the AEU.

Awaiting response from AEUNT

Motion 2.2/2022 - Information for Families on Electronic Smoking and e-cigarettes

“THAT NTCOGSO advocate that the Northern Territory Government provide information to families and the community on the dangers of electronic smoking and e-cigarettes (vaping). That the Department of Education corporate staff provide support to schools in managing the use of e-cigarettes by students at school.”

Summary Note: Ongoing and frequent discussions on this motion is occurring.

Motion 2.3/2022 - Provision of Financial Governance Training

“THAT NTCOGSO request the Department have available, sufficient and trained staff to provide Financial Governance training across all regions.

- *Contextualised (suitable for all members)*
- *Ongoing (based on need)*
- *On the ground (in the school community)*
- *Delivered to school representative body members, with their Principal and Business Manager.*

This is in addition to the "mandatory training for all school leaders (principals, assistant principals, business managers), those with delegation, and school representative bodies on declaring and managing conflicts of interest" as recommended by the NT Independent Commission Against Corruption (ICAC).”

Summary Note: Meeting scheduled for 24 March with Department of Education, Susan Bowden.

Motion 2.4/2022 - NTCOGSO Operational Funding Agreement

“THAT the Northern Territory Government through its agency, provide additional appropriate Operational funding to NTCOGSO for the period of 2024 to 2029 to enable the staffing of two (2) full-time positions in addition to the running costs of an office and operational expenditure. That the

Northern Territory Government through its agency, commence negotiations with NTCOGSO early in Semester 2, 2023.

Summary Note: Commencing start of term 3, 2023.

Motion 2.5/2022 - Ministerial Guidelines – Amend Teacher Member Definition

“THAT NTCOGSO requests the DoE CE publish guidelines to amend the ‘teacher member’ in all School Representative Body Guidelines to state a classroom teacher includes an Assistant Teacher who teaches at the school. Further, the Guidelines should also include that a teacher member must not be an Assistant Principal. Recommendation: “the school representative body membership must include at least one assistant teacher or teacher (other than the principal or assistant principal) who teaches at the school or preschool.”

Summary Note: Meeting scheduled with Tanya Salabay | Director School Review and Operational Policy | Quality Standards and Regulation and NTCOGSO Executive Officer and Project Manager. Meeting to discuss AGM supports, School Rep Body Guidelines, and legislative review.

Motion 2.6/2022 – Taminmin College – Business Plan Development

“THAT NTCOGSO request the Department of Education ‘provide Central staffing resources’ to complete a ‘business plan’ and ‘capital works application’ for new VET infrastructure, fit out and resources to ‘meet and’ deliver the VET course needs in the community.”

Summary Note: Office of the Chief Executive advised discussions to be undertaken with the School Board 2023.

Motion 2.7/2022 – Amendments to the Department of Education Complaints Management Policy and Guidelines

“THAT NTCOGSO advocate to the Department of Education to change their current complaints policy, processes, and practices to provide better support to parents. This is to include:

- a. a monthly report provided to NTCOGSO of the number of parent complaints, by region, including the number of parents who have children experiencing vulnerability.*
- b. NTCOGSO’s contact details and information be provided to every parent who lodges a complaint be written into the Department guidelines.*
- c. the offer / provision of an independent support person or advocate for every parent who makes a complaint.*

Summary Note: 14 March 2023 - the department is revising the Complaints Management guidelines.

3. REPORTS

3.1 PRESIDENT REPORT

Executive received the President’s report.

Moved: Tabetha Bakunowicz

Seconded: Noel Carpenter

CARRIED

3.2 TREASURER REPORT

3.2.1 PROFIT AND LOSS – TO 28 FEBRUARY 2023

3.2.2 BALANCE SHEET – TO 28 FEBRUARY 2023

3.2.3 BALANCE SHEET – TO 1 MARCH 2023

Treasurer Richelle Kent presented the financial statements.

Executive received the Treasurer report.

Moved: Richelle Kent

Seconded: Tabettha Bakunowicz

CARRIED

3.3 CORPORATE REPORT

3.3.1 TERMS OF BUSINESS | HAYS AUSTRALIA

Recommendation 1: Executive agree to the Hays Australia Terms of Business (TOB) including the fee payment for the introduction of a permanent employee to the negotiated maximum amount of \$10 000.

Recommendation 2: Executive approve a permanent, full-time employment offer to Bianca Erlandson for the position of Administrative Assistant, Level 3 of the Clerks Private Sector Award 2020.

Executive agreed to Recommendations 1 and 2.

3.3.2 GMTO SEMESTER 2 2022 | PERFORMANCE REPORT

3.3.3 DOE | GMTO REQUEST FOR ADDITIONAL INFORMATION

3.3.4 2023 GOVERNANCE REPORTING DRAFT | TERM 1 2023

Executive received the Corporate report and noted the Governance Training Performance Report and Draft Schedule Semester 1 2023.

3.4 CORRESPONDENCE WORTH NOTING

Correspondence noted by Executive.

3.5 REGIONAL REPORTS

3.5.1 BARKLY

Barkly Regional Representative provided a verbal update:

- Tennant Creek schools will schedule AGM's, currently awaiting audited financials. Tennant Creek High School (TCHS) are planning for their AGM on 28 March (pending audited financials). No date set yet for Tennant Creek Primary School. It was noted Elliott School Council held their AGM 23 February.
 - School transport funding for Tennant Creek schools is ongoing.
 - Building Better Schools Funding: Issue of TCHS BBS funding allocated by the principal to a Juno Centre project and not TCHS.
 - TCHS basketball ball court requires urgent resurfacing.
-

- TCHS carpark has large potholes and school advised no funding available under Urgent Minor Repairs (UMR).

ACTION: EXECUTIVE TO REQUEST THE DEPARTMENT OF EDUCATION AND/OR DEPARTMENT OF INFRASTRUCTURE PROVIDE THE GUIDELINES FOR UMR AND NUMR.

Executive noted the verbal report for Barkly Region.

3.5.2 BIG RIVERS

Big Rivers Regional Representatives presented the Big Rivers Regional Council General Meeting Minutes (unconfirmed) of 22 February 2023.

Executive received the report tabled for Big Rivers Region.

Moved: Noela Anderson

Seconded: Tabettha Bakunowicz

CARRIED

3.5.3 CENTRAL

Central Regional Representative presented the Central Regional Council General Meeting Minutes (unconfirmed) of 27 March 2023. Two motions were tabled to Executive.

Agenda Item 12.5 | Undervaluing of Warlpiri School staff

Motion: COGSO in cooperation with DoE and Teachers Union look at possibility of a monetary bonus and recognition for First language educators in bilingual schools.

Executive advised this motion was discussed with the CE at the 14 March meeting. CE advised the enterprise agreement contains the terms and conditions of employment, including wages.

Executive recommend staff liaise with the Australian Education Union NT.

Agenda Item 12.6 | Delay in implementing changed funding model (Enrolment vs. Attendance)

Motion: That COGSO in cooperation with DoE and AEUNT look at lobbying for the new funding model to be backdated to December 2022, while still in preliminary phase to allow implementation on the final model.

Executive discussed this motion and while we would support backdating of funding, at this stage we are advocating to ensure implementation from 1 January 2024. The Central Regional Representative will provide feedback on developing Motions to the Regional Council.

Executive received the report tabled for Central Region.

Moved: Lauren Winter

Seconded: Noel Carpenter

CARRIED

3.5.4 DARWIN

Darwin Regional Representative presented the Darwin Regional Council General Meeting Minutes (unconfirmed) of 7 March 2023.

Executive received the report tabled for Darwin Region.

Moved: Tabetha Bakunowicz **Seconded:** Natasha O’Keefe **CARRIED**

3.5.5 EAST ARNHEM

East Arnhem Regional Representative advised planning for a face-to-face Regional Council meeting, held in Nhulunbuy in term 2. A NTCOGSO governance training session would follow.

Executive noted the verbal update for East Arnhem Region.

3.5.6 TOP END

Top End Regional Representative advised the Regional Council meeting is scheduled for 23 March.

Executive noted the update for Top End Region.

3.6 TEACHER REGISTRATION BOARD REPORT

Executive noted the report for Teacher Registration Board.

3.7 NT BOARD OF STUDIES REPORT

Executive noted the report for NT Board of Studies.

3.8 NT COGSO | DOE REPORT

3.8.1 SCHOOL EDUCATION ADVISORY GROUP (SEAG)

16 FEBRUARY

3.8.2 CHIEF EXECUTIVE

14 MARCH | BUSINESS ARISING AND AGENDA

2023 MEETING SCHEDULE:

18 MAY

17 AUG

09 NOV

Executive noted the NT COGSO | DoE Report.

3.9 NT COGSO | MINISTER REPORT

The following schedule was provided in the meeting papers:

7 DECEMBER 2022 | BUSINESS ARISING AND AGENDA
22 FEBRUARY 2023 | BUSINESS ARISING AND AGENDA

2023 MEETING SCHEDULE: 26 APR; 31 MAY; 28 JUN; 2 AUG; 23 AUG; 20 SEP; 1 NOV; 6 DEC

Executive noted the NT COGSO | Minister report.

DAY 1 CONCLUDED: 2:45PM

SUNDAY 19 MARCH 2023

Acting President formally welcomed members and staff.

DAY TWO OPENED: 9:35AM

1. GENERAL BUSINESS

4.1 SCHOOL HEALTH SERVICE – ‘HEALTH PROMOTING SCHOOL NURSE (SHS-HPSN) REVIEW’ – STUDENT SURVEY

Executive discussed the School Health Service survey and reviewed this online.

ACTION: REGIONAL REPRESENTATIVE’S WITH NURSES BASED AT THEIR SCHOOL, TO DISCUSS WITH THE SCHOOLS ‘HOW ARE WE REACHING FAMILIES TO NOTIFY OF THE SURVEY’.

MOTION: EXECUTIVE SUPPORT THE RETENTION OF NURSES PERMANENTLY BASED IN SCHOOLS AND SEEK AN EXPANSION OF THE PROGRAMME, INCLUDING INTO PRIMARY SCHOOLS.

MOTION: PRESIDENT TO SEEK INFORMATION FROM TRISH SLOCUM | PRINCIPAL POLICY OFFICER | HEALTH IMPROVEMENT | NT HEALTH REGARDING CURRENT NURSE SURVEY PURPOSE, ACCESSIBILITY TO SURVEY, CLOSING DATE AND CURRENT DATA ON SCHOOL NURSING RESOURCES.

MOTION: THAT THE MINISTER FOR HEALTH AND MINISTER FOR EDUCATION PROVIDE TO NTCOGSO A COPY OF THE ‘SCHOOL HEALTH SERVICE – HEALTH PROMOTING SCHOOL NURSE REVIEW’ FINAL EVALUATION AND RECOMMENDATIONS, BY WEEK 4, TERM 1, 2024.

4.2 YOUTH SEXPLOITATION ONLINE – ABC DARWIN RADIO INTERVIEW

Executive listened to ABC Darwin Radio interview on 'Youth Sexploitation' and agreed it is an important discussion for families and schools to have with students.

<https://www.abc.net.au/darwin/programs/drive/sextortion/102035704>

4.3 POWER & WATER – 'THAT'S MY WATER' PROGRAM EOI FOR SCHOOLS IN DARWIN/PALMERSTON

Executive discussed the three programs available to schools, including remote schools, through the 'That's my Water – Bush Schools' program.

Regional Representatives were encouraged to discuss these programs at their next Regional Council Meeting.

4.4 SMILING MIND PRIMARY SCHOOL PROGRAM - KATHERINE

Executive discussed the Smiling Mind Primary School program and the funding available for Katherine region schools through the Australian government, Department of Education.

Executive Officer noted the Smiling Mind Primary School program remains available, at cost, to all schools.

4.5 COUNSELLORS IN SCHOOLS

Executive discussed the proposed re-structure to centralise school-based counsellors and concerns for student wellbeing no longer having school counsellors onsite.

MOTION: EXECUTIVE SUPPORT THE RETENTION OF SCHOOL BASED COUNSELLORS IN SCHOOLS AND SEEK AN EXPANSION OF THE PROGRAMME, INCLUDING INTO PRIMARY SCHOOLS.

MOTION: THE PRESIDENT WRITE TO SCHOOL REPRESENTATIVE BODIES CONFIRMING NTCOGSO DOES NOT SUPPORT THE REMOVAL OF SCHOOL BASED COUNSELLORS.

MOTION: THE PRESIDENT REQUEST THE CHIEF EXECUTIVE, DEPARTMENT OF EDUCATION PROVIDE TO NTCOGSO, PRIOR TO THE END OF TERM 1 2023, THE PROPOSED 'STUDENT WELLBEING, INCLUSION PROGRAMS AND SERVICES (SWIPS)' RE-STRUCTURE FOR TRIAGE AND CENTRAL INTAKE OF STUDENTS.

Meeting Closed: 12:25 PM
