
EXECUTIVE MEETING MINUTES 2/21

SATURDAY 5 JUNE 2021

ACKNOWLEDGEMENT OF COUNTRY

President opened the meeting with an acknowledgment of the Traditional Owners, the Larrakia people, past and present, and extended that respect to other indigenous people who were present.

President formally welcomed members and staff and noted the apologies with each Executive Member introducing themselves.

MEETING OPENED: 9:09AM

ATTENDEES

Tabby Fudge	President
Beverley Ratahi	Vice President & Top End Regional Representative
Richelle Kent	Treasurer
Natasha O'Keefe	Big Rivers Regional Representative
Noela Anderson	Big Rivers Regional Representative
Lauren Winter	Central Regional Representative
Shani Carson	Darwin Regional Representative
Fred Richardson	Invited Member
Michelle Parker	Executive Officer
Annabel Fletcher	Executive Coordinator

APOLOGIES

Wayne Green	Barkly Regional Representative
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UNCONFIRMED

Karyn Laverty	East Arnhem Regional Representative
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1. MINUTES

Motion: That the minutes of the 6 & 7 March 2021 Executive meeting are accepted as true and correct.

Moved: Fred Richardson

Seconded: Richelle Kent

CARRIED

2. BUSINESS ARISING

Action 1: Re-send the Code of Conduct to Executive Members	COMPLETED 06/03/2021
Action 2: Listen out for 'One Team One Territory' term in your schools from Principals and let us know if you're hearing the messaging at SRB level so we are aware if message is filtering through.	INCLUDED IN REGIONAL MEETING AGENDAS
Action 3: President and Vice-President, to send letter to the Police Minister and Education Minister regarding the School Based Policing Program.	COMPLETED 22/03/2021
Action 4: Executive to review motions guide, review and circulate prior to next Executive Meeting 5 June 2021. Subcommittee established: Richelle, Shani and Fred to develop motions process.	INCOMPLETE
Action 5: Next Regional Council Meetings to address motions process and discuss motions for 2021 and start preparing them now.	INCLUDED IN GENERAL MEETING AGENDAS
Action 6: NTCOGSO to email Executive, updated copy of Training Report.	COMPLETED 11/03/2021
Action 7: President to write to the Minister for Education requesting an update on remaining roll-out for the Building Better Schools grant.	COMPLETED 11/03/2021
Action 8: Fred Richardson to email Hazel from NTBOS and request the process for curriculum feedback.	COMPLETED 02/06/2021
Motion 1: Executive extend their appreciation and thanks to NT COGSO Training and Admin staff for the continuing high-quality of delivery and reporting.	COMPLETED 30/03/2021
Motion 2: Executive to extend its appreciation to the Minister and CE for their attendance at the Executive Meeting.	COMPLETED 11/03/2021
Action 7: NTCOGSO to request the Minister for Education to extend notification and meeting opportunity to Regional Representatives and Chairs when travelling to regions.	DISCUSSED AT MINISTER MEETING 16 MARCH. FOLLOWED UP VIA LETTER ON 02/06/2021.

ACTION: EXECUTIVE TO REVIEW THE CODE OF CONDUCT. NEXT TELECONFERENCE TO AMEND OR ACCEPT.

ACTION: PRESIDENT TO SEND LETTER TO EAST ARNHEM REGIONAL REPRESENTATIVE REGARDING EXECUTIVE MEETING ATTENDANCE.

3. REPORTS

3.1 PRESIDENT REPORT

Executive noted the President's report.

Moved: Tabby Fudge

Seconded: Beverley Ratahi

CARRIED

3.2 TREASURER REPORT

3.2.1 BALANCE SHEET – TO 31 MAY 2021

3.2.2 PROFIT AND LOSS – TO 31 MAY 2021

Executive received a verbal update, noted the Treasurer's report.

Moved: Richelle Kent

Seconded: Tabby Fudge

CARRIED

3.3 CORPORATE REPORT

3.3.1 SERVICES FUNDING AGREEMENT FOR THE PROVISION OF GOVERNANCE TRAINING TO SCHOOL REPRESENTATIVE BODIES

Executive noted the new Services Funding Agreement effective 01/07/2021.

3.3.2 NT COGSO OFFICE PREMISES - ALTERNATIVE

NT COGSO has been offered temporary office accommodation at RCG House in Darwin city. Negotiations are in progress.

3.3.3 WORKING WITH CHILDREN CARDS (OCHRE)

NT COGSO require a copy of current OCHRE cards for all Executive Members.

ACTION: NTCOGSO TO EMAIL EXECUTIVE WITH LINK TO COMPLETE OR RENEW OCHRE CARD

3.3.4 STAFF LEAVE – SEMESTER BREAK

Executive Officer noted NT COGSO staff will be taking leave during the semester break and confirmation of dates will be circulated closer to the break.

Executive noted the Corporate report.

3.4 CORRESPONDENCE WORTH NOTING

Correspondence noted by Executive.

Moved: Tabby Fudge

Seconded: Fred Richardson

CARRIED

3.5 REGIONAL REPORTS

3.5.1 BARKLY

MOTION 3.5.1.1: NT COGSO TO WRITE TO MINISTER FOR EDUCATION AND CHIEF EXECUTIVE TO FOLLOW UP ON THE PROGRESS OF SCHOOL TRANSPORT FUNDING FOR BARKLY REGION THAT IS EQUITABLE TO OTHER REGIONAL TOWNS, AS DISCUSSED AT THE MARCH NT COGSO EXECUTIVE MEETING.

Moved: Beverley Ratahi

Seconded: Fred Richardson

CARRIED

MOTION 3.5.1.2: NT COGSO TO WRITE TO CHIEF EXECUTIVE TO FOLLOW UP ON THE POSTPONED TENNANT CREEK BOARDING FACILITY PRESENTATION.

Moved: Tabby Fudge

Seconded: Richelle Kent

CARRIED

ACTION: NT COGSO TO WRITE TO CHIEF EXECUTIVE SEEKING THE STATUS OF PRINCIPAL APPOINTMENT AT TENNANT CREEK HIGH SCHOOL, INCLUDING INFORMATION ON MENTORING AND SUPPORT PROVIDED.

MOTION 3.5.1.3: NT COGSO REQUEST THE CHIEF EXECUTIVE PROVIDE INFORMATION ON THE DEPARTMENT'S INDUCTION PROCESS FOR PERSONS NEW TO THE PRINCIPAL ROLE, INCLUDING ACTING PRINCIPALS.

SPECIFICALLY, NT COGSO REQUESTS THAT THE INDUCTION INFORMATION COVER (BUT NOT LIMITED TO);

- PARENT COMMUNITY INVOLVEMENT UNDER THE EDUCATION ACT AND REGULATIONS
- SCHOOL REPRESENTATIVE BODY PURPOSE, SRB ROLES AND PARTNERSHIP WITH PRINCIPAL
- GOVERNANCE REQUIREMENTS
- SCHOOL CONSTITUTION

Moved: Beverley Ratahi

Seconded: Tabby Fudge

CARRIED

Executive noted the Barkly Regional report.

Moved: Tabby Fudge

Seconded: Richelle Kent

CARRIED

3.5.2 BIG RIVERS

ACTION: NT COGSO TO SHARE BORROLOOLA SUCCESS STORY OF SCHOOL FAMILY DAYS INCREASING FAMILY ENGAGEMENT, WITH THE DOE ENEWS, A WEEKLY SUMMARY OF DEPARTMENT NEWS AND THE PRINCIPALS' WEEKLY UPDATE.

ACTION: NT COGSO TO DESIGN AND PRINT BIG RIVERS REGIONAL REPRESENTATIVE CONTACT POSTER FOR REMOTE SCHOOLS AND MAIL TO SCHOOLS IN REGION.

Executive noted the Big Rivers Regional report.

Moved: Noela Anderson

Seconded: Beverley Ratahi

CARRIED

3.5.3 CENTRAL

Executive noted the Central Regional report.

Moved: Lauren Winter

Seconded: Tabby Fudge

CARRIED

3.5.4 DARWIN

Executive noted the Darwin Regional report.

Moved: Shani Carson

Seconded: Tabby Fudge

CARRIED

3.5.5 EAST ARNHEM

Nil report.

3.5.6 TOP END

Executive noted the Top End Regional report.

Moved: Beverley Ratahi

Seconded: Tabby Fudge

CARRIED

3.6 TEACHER REGISTRATION BOARD REPORT

3.6.1 NT TEACHER REGISTRATION BOARD REPORT – TERM 1, 2021

ACTION: EXECUTIVE TO EXTEND THANKS FOR MARISA BOSCATO FOR THE VALUABLE, EXTENSIVE AND REGULAR TRB REPORTS.

Executive noted the Northern Territory Teacher Registration Board Report.

3.7 NT BOARD OF STUDIES REPORT

3.7.1 NTBOS MEETING AGENDA

Executive noted the Northern Territory Board of Studies Meeting Agenda, 28 May 2021.

3.8 NT COGSO/DOE REPORT

Executive noted the NT COGSO/DoE report.

NEXT MEETING:

29 July 2021 (SEAG)

19 August 2021 (CE)

3.9 NT COGSO/MINISTER REPORT

Executive noted the NT COGSO/Minister report.

4. GENERAL BUSINESS

4.1 SCHOOL BASED POLICE PROGRAM

Executive members expressed concerns for replacing existing Officers (Constables) with Axillary Officers for Darwin and Top End Schools. Executive is open to placing Axillary Officers in Primary Schools supporting the expansion of the Program for the Primary Schools requesting this.

Darwin and Top End School Representative Body Chairs have been invited to attend a special meeting on Tuesday 8 June 2021 to hear feedback from schools.

MOTION: NTCOGSO TO WRITE TO THE MINISTER FOR POLICE AND CHIEF MINISTER, TO REQUEST CONTINUITY OF THE EXISTING OFFICERS IN ALL MIDDLE AND SENIOR SCHOOLS. IN ADDITION, REQUEST THE IMPLEMENTATION OF THE REMAINING SEVEN OFFICERS FROM THE COMMENCEMENT OF TERM 3.

Moved: Beverley Ratahi

Seconded: Tabby Fudge

CARRIED

General Business was noted.

APOLOGIES AT 1:30PM

Noela Anderson

Big Rivers Regional Representative

GUESTS SPEAKER

MEGHAN SMITH

DIRECTOR CURRICULUM, PEDAGOGY AND ASSESSMENT, DOE

“PROPOSED CHANGES TO THE AUSTRALIAN CURRICULUM”

ACTION: NTCOGSO TO PROMOTE CURRICULUM FEEDBACK WEBSITE LINK VIA E-NEWSLETTER, NTCOGSO WEBSITE, REGIONAL MEETINGS AND FACEBOOK.

MEETING CLOSED: 2:10PM
